LCSD Introduces Tip Line

The safety and security of students and staff is the Liverpool Central School District’s number one priority, and over the last few months the district has held numerous conversations about enhancing the safety procedures already in place across the district.

One way to do that is simple - if you see something... say something. To help accomplish that, a new Tip Line has been added to the LCSD App as well as the LCSD Web site.

Students, parents and staff can now submit any safety concerns (including a photo) to district administrators anonymously (although there is an option to include an individual’s name and contact information). Tips can be submitted 24 hours a day, seven days a week.

The LCSD App can be downloaded through the Apple iTunes or Google Play stores. A link to the Tip Line also can be found on the main page of the district and school Web sites.

LCSD Conducts Counseling Department Survey

The goal of the Liverpool Central School District K-12 Counseling Department is to help all students achieve their best social, emotional and academic selves.

To that end, the department is conducting several surveys to collect feedback from the Liverpool community (parents, students and faculty) and assist the district in improving how it delivers services to its students.

Since the LCSD Counseling Department offers different services at different age levels, the department has created multiple surveys specific to the elementary, middle and high school levels. At the elementary level, there are surveys for parents and faculty. At the middle school and high school levels there are surveys for students, parents and faculty.

Community members may complete more than one survey if they fall into more than one category. Please answer the questions honestly - all responses will be kept confidential.

To participate in any of the surveys, visit https://sites.google.com/liverpool.k12.ny.us/liverpoolcentralschooldistrict/home.

Reminder: LCSD Bus Stops, Routes Were Sent Electronically

Each August, students and parents wait patiently for their new bus stops and route numbers. For the 2018-2019 school year the Liverpool Central School District Transportation Department once again distributed that information electronically.

The effort is part of the district’s Strategic Plan that includes striving to become a more paperless environment. The district’s efforts began during the 2016-2017 school year when progress reports and report cards for all grade levels were posted online.

Parents and guardians with students attending a Liverpool school should have received their child’s bus stops and route numbers via SchoolMessenger, a notification service for parental outreach and emergency communication. Parents and guardians of Liverpool children attending private or parochial schools should have received their bus stops, route numbers and transfer sites in the mail.

Letters were e-mailed or mailed on or about August 13. If a parent or guardian has not received information at this point, they are asked to contact the Transportation Department at 315-453-0287.

Please note that parents and guardians must have a valid e-mail address on file in the district’s student information system to receive notifications from SchoolMessenger.

Those needing to update their contact information (mailing address, phone number or e-mail address) are asked to contact their child’s school building as soon as possible.
Food Service Department
Liverpool Serves Up Healthy Meals

Nutritious meals are necessary for the healthy development of both the body and the mind. With the help of hearty meals, children are more successful in the classroom, and benefit from increased energy and lengthened attention spans. To help ensure the success of each Liverpool student, the Liverpool Central School District provides free breakfast and a reasonably priced lunch in each school every day.

The Food Service Department is looking forward to serving our students breakfast and lunch during the 2018-2019 school year.

The Food Service Department will participate in the Universal Breakfast Program, which offers breakfast at no cost to students, in all LCSD buildings for the 2018-2019 school year.

What’s for Lunch?
The Food Service Department provides parents with easy access to the school lunch menus. Lunch menus can be accessed through the Liverpool Central School District Web site at www.liverpool.k12.ny.us/page/lunchmenus.

New menu items have been added, and each week includes a wide variety of meals.

Free and Reduced Applications
Applications for Free and Reduced Price Meals will be mailed home to each family near the end of August. Please complete ONE application PER FAMILY. Applications also may be found on the LCSD Web site at www.liverpool.k12.ny.us/page/freeandreduced.

Return the completed application to your child’s school or to the District Office (195 Blackberry Road, Liverpool, 13090 or fax at 315-622-7113). You will receive a letter with your eligibility award or denial in the mail.

Please call 315-622-7172 if you have any questions or if you need help with the application process.

A small percentage of families are randomly selected for income verification. You will be notified in writing if you are selected.

School Lunch Prices to Change for 18-19

The Liverpool Central School District Board of Education recently approved changes to the price of school lunch for the 2018-2019 school year.

Students at the elementary and middle school levels will now pay $2.50 for a school lunch, while students at the high school level will now pay $2.75. The price of milk will remain 70 cents.

The District will continue to offer universal breakfast, at no cost to students, in all LCSD buildings for the 2018-2019 school year.

As always, Free and Reduced Meal applications are available for families who may need assistance paying for school lunch. Applications approved during the 2017-2018 school year expire on September 30, 2018, and parents/guardians must submit new Free & Reduced Applications at the start of the 2018-2019 school year to continue eligibility in the program after September 30, 2018.

To download the 2018-2019 Free & Reduced Application, visit www.liverpool.k12.ny.us/freeandreduced.

CHE to Celebrate Return with Ribbon Cutting Ceremony

After several years at an alternate site, Chestnut Hill Elementary students and staff will return to a completely renovated elementary school building this September.

The Liverpool Central School District and CHE communities will celebrate the end of the renovation process with a ribbon cutting ceremony on Wednesday, September 5, at 1:45 p.m. Current and former students, parents and community members are invited to attend an open house and celebrate the return to the CHE building.

The renovation work at CHE was part of the Phase Two Capital Project approved by voters in March 2014. It included improvements to classrooms, cafeteria, library, nurse’s office and gymnasium. It also included the replacement of the roof, flooring, ceilings and lockers.

Last September, Chestnut Hill Middle students, teachers and staff celebrated their return to a newly renovated middle school building with their own ribbon cutting ceremony. That work also was a part of the Phase Two Capital Project and included many of the same improvements.

Students check out a renovated classroom at Chestnut Hill Middle in September 2017. After several years at an alternate site, Chestnut Hill Elementary students, parents and staff will have the same opportunity on September 5 when the district and the school hold a special ribbon cutting ceremony.
Important Dates for 2018-2019

Sept. 3: Labor Day
Sept. 4-5: Staff Only
Sept. 6: First Day of School

Oct. 8: Columbus Day

Nov. 6: Superintendent’s Conference Day
Nov. 12: Veterans Day Observance
Nov. 21-23: Thanksgiving Recess

Dec. 24-31: Holiday Recess
Dec. 25: Christmas Holiday

Jan. 1-2: New Year’s Holiday
Jan. 21: Martin Luther King Day
Jan. 22-25: Regents Exams

Feb. 18: President’s Day Holiday
Feb. 18-22: Winter Recess

March 18: Superintendent’s Conference Day

April 15-22: Spring Recess
April 19: Good Friday

May 24-27: Memorial Day

June 3: Global II and Geography Regents
June 18-25: Regents Exams
June 26: Last Day for Students and Staff/Rating Day

Newsletter Information

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The School Bell is published bi-monthly by the Liverpool Central School District Board of Education.

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School Bell
Volume 41, Issue 1: Back-to-School 2018
Introduction

The Liverpool Central School District (the "District") and its Board of Education (the "Board") are committed to providing a safe and orderly school environment where students may receive, and district personnel may deliver, quality educational services without disruption or interference. Responsible behavior by students, school personnel, parents, and other visitors is essential to achieving this goal. Accordingly, the Liverpool Central School District has developed, and its Board of Education has adopted a Code of Conduct for the Maintenance of Public Order on School Property and at School Functions (the "Code of Conduct") which governs the conduct of students, all school personnel, parents and other visitors when on school property or attending any school functions. The following is a plain language summary of the District Code of Conduct. This summary is to be used as a guide of the basic parameters of the District Code of Conduct. The complete Code of Conduct may be accessed on the District’s website (www.liverpool.k12.ny.us), or by visiting the main office of any District school. Should there be a conflict between this plain language summary and the Code of Conduct, the provisions of the District Code of Conduct shall always prevail.

Student Rights

All District students have the right to:

1. The guidance of understanding teachers, counselors, and other District staff.
2. An education that offers students the opportunity for inquiry and development of their potential.
3. Constructive discipline for the development of good character, conduct and habits.
4. Security while on District property and at District functions.
5. An educational climate where the well being of students is of primary concern.
6. An educational staff that provides a positive role model for student development.
7. Guidance in choosing a career or college.
8. The opportunity to develop and express opinions, beliefs and values, provided such expression is not disruptive, slanderous or insubordinate.
9. Health and psychological services to assist in physical, mental and social development.
10. Appropriate education and/or remediation to serve special needs.
11. Consideration as an individual within the educational environment.
12. The opportunity to approach teachers and administrators with reasonable requests and questions concerning education.

Student Responsibilities

All District students are accountable for their own behavior on District property and at District functions. Students have the responsibility to:

1. Be safe, and not disrupt or interfere with the educational process. Comply with the provisions of this Code while on District property and at District functions.
2. Comply with all requirements of the District’s comprehensive student attendance policy
3. Be honest with themselves and others.
4. Show respect for themselves and others.
5. Set a positive example for others.
6. Perform all assignments to the best of their ability.
7. Obey all school rules and regulations.
8. Respect public, private and school property.
9. Attend school regularly and punctually.
10. Develop appropriate behavior standards and have the courage to live by them.
11. Strive for mutually respectful relationships with teachers and comply with reasonable requests of teachers and administrators.
12. Take advantage of educational opportunities available at school.
13. Learn and practice civic responsibility.

Student Dress Code

All students are expected to be appropriately groomed and dressed while on District property and at District functions. Each building principal shall inform all students and their parents of the student dress code at the beginning of the school year, and of any revisions to the dress code made during the school year. The appropriateness of an individual’s dress will depend, to some degree, on the circumstances and setting.

New York State Dignity for All Students Act (DASA)

At children have the right to attend school in a safe, welcoming, and caring environment. The New York State Dignity for All Students Act (DASA) specifically ensures that no student shall be subject to harassment or bullying by employees or students on school property or at a school function, nor shall any student be subjected to discrimination based on actual or perceived race, color, weight, national origin, ethnic group, religion or religious practice, disability, sexual orientation, gender, or sex by school employees or students on school property or at a school function. In addition to acts that might occur on school property and/or at a school function, DASA further prohibits an action or statement that occurs off school property which creates a risk of substantial disruption in the school environment (or could foreseeably create such a risk), and is foreseeable that the conduct, threats, intimidation, or abuse might negatively affect and/or impact a student in a school setting. The Dignity Act Coordinator for each school is the building principal. You may reach the Dignity Act Coordinator for your child’s school via our Web site at www.liverpool.k12.ny.us/parents/resources/informational/the-dignity-for-all-students-act/.

Prohibited Student Conduct

All students are expected to conduct themselves in an appropriate and civil manner and with the proper respect for the rights and welfare of other students, district personnel, members of the school community, and for the District's facilities and equipment. Students who do not accept responsibility for their own behavior and who violate these rules will be held accountable to the Code of Conduct and, if applicable, to local law enforcement agencies.

Student Searches and Interrogations

The Board of Education is committed to ensuring an atmosphere on school property and at school functions that is safe and orderly. To achieve this kind of environment, any school official authorized to impose a disciplinary penalty on a student may question a student about an alleged violation of law or the District Code of Conduct. Students are not entitled to any sort of "Miranda"-type warning before being questioned by school officials, nor are school officials required to contact a student's parent before questioning the student. However, school officials will tell the students why they are being questioned. In addition, the Board authorizes the superintendent, building principals, administrators, the school nurse and District security officials to conduct searches of students and their belongings if the authorized school official has reasonable suspicion to believe that the search will result in evidence that the student violated the law or the District Code of Conduct.

Disciplinary Measures and Procedures

The purpose of all discipline is to teach students appropriate and constructive behaviors. Disciplinary measures shall be appropriate to the seriousness of the offense and, where applicable, to the previous discipline of the student. The following will be considered when determining the appropriate disciplinary action:

1. The student's age.
2. The nature of the offense and the circumstances that led to the offense.
3. The student's prior disciplinary record.
4. The effectiveness of other forms of discipline.
5. Information from parents, teachers and/or others, as appropriate.
6. Other extenuating circumstances.

The Board recognizes that it may be necessary to suspend, remove or otherwise discipline students with disabilities to address disruptive or problematic behavior. The Board also recognizes that certain procedural protections apply to students with disabilities whenever school authorities intend to impose discipline upon them. The Board is committed to ensuring that the procedures followed for suspending, removing or otherwise disciplining students with disabilities are consistent with the procedural safeguards required by applicable laws and regulations.

Range Of Consequences And Penalties

Penalties for violations of the Code will vary based on the factors specific to the infraction committed, such as severity, past history, age, intent and legal implications. The Liverpool Central School District divides the range of consequences for misconduct into three (3) levels of increasing seriousness, with more stringent disciplinary measures provided for each level of misconduct.

Prohibition of Corporal Punishment

Corporal punishment is any act of physical force upon a student for the purpose of punishing that student. Corporal punishment of any student by any District employee is strictly forbidden. The District will file all complaints about the use of corporal punishment with the Commissioner of Education in accordance with Commissioner’s Regulations.

Visitors to Schools

The Board encourages parents and other District citizens to visit the District’s schools and classrooms to observe the work of students, teachers and other staff. Since schools are a place of work and learning, certain limits must be set for such visits, including providing photo identification prior to being granted entry to the building. The building principal or his or her designee is responsible for all persons in the building and on the grounds.

Public Conduct on School Property

The District is committed to providing an orderly, respectful environment that is conducive to learning. To create and maintain this kind of an environment, it is necessary to regulate public conduct on school property and at school functions. For purposes of this section of the Code of Conduct, "public" means all persons when on school property or attending a school function including students, teachers and District personnel. All persons on school property or attending a school function shall conduct themselves in a respectful and orderly manner as outlined in the Code of Conduct.

Code of Conduct First Adopted: July 10, 2007
Revision Adopted: February 9, 2015
Transportation Department

Important Back to School Information

The Liverpool Central School District Transportation Department is working hard to prepare for the 2018-2019 school year.

Address Changes

Have you moved? If so, please contact the LCSD Transportation Department as soon as possible with your new address. Any changes could take up to two weeks to be processed and may not be completed before the first day of school (September 6).

Bus Routes for 2018-2019

The LCSD Transportation Department sent a SchoolMessenger e-mail to LCSD families on or about August 13 notifying them of their child/children's morning and afternoon bus stop times and route numbers. Letters also were e-mailed to families with special needs students informing them of their child/children's morning and afternoon bus stop times and route numbers. In addition, letters were mailed to parents/guardians of kindergarten and first-grade students who ride the bus are asked to complete the “Who Can Meet the Bus” form that specifies the people they designate to meet the bus.

Bus Stop Change Requests

As part of the LCSD bus routing system established during the 2010-2011 school year, students throughout the district are placed at group bus stops. Bus stops and bus routes in the district have been consolidated.

A request to change a student’s bus stop must be made in writing. A “Bus Stop Change Request” form can be found on the Transportation Department Web site at www.liverpool.k12.ny.us/page/transportation. Requests for bus stop changes will not be accepted over the phone. Please allow at least three weeks for requests to be processed.

Drop Off Procedures for Kindergarten, First-Grade Students

The LCSD Transportation Department has adopted a policy to better ensure student safety. Parents/guardians of kindergarten and first-grade students who ride the bus will not let kindergarten or first-grade students off the bus unless a designated person is at the stop.

Any student who cannot be dropped off will be transported to the Transportation Center to be picked up by a parent or guardian. To download the “Who Can Meet the Bus” form, visit www.liverpool.k12.ny.us/page/transportation.

Second Dismissal Routes

The Transportation Department offers second dismissal buses for students who stay after school for activities and extra help. Second dismissal routes will be available by calling the school's main office.

Safety: Parents’ Responsibilities

- Children should not cross the street to board the school bus if not required to do so. On certain heavily traveled roads, the routes are specifically designed for pickup on both sides of the street so students will not have to cross.
- If the designated bus stop requires your child to cross the street, follow safe crossing procedures. Remember that your child should remain on the home side of the street until the bus stops completely. Your child should wait for the signal from the bus driver, then look both ways before crossing.

Safety: Motorists’ Responsibilities

- STOP - from either direction, even on divided highways - when encountering a stopped school bus with its red lights flashing. The bus is either picking up or discharging riders. Proceed only when the red lights are turned off and the bus is moving again.
- Flashing yellow lights warn that the bus is about to stop. Slow down and prepare to stop. Children may be coming from any direction.
- Be aware that school buses will not turn right on red.
- Be aware that school buses stop at all railroad crossings.

Safety: Bus Riders’ Responsibilities

- Carry loose articles in a backpack.
- Please make sure there are no drawstrings hanging from clothing.
- No scarves and no decorative keychains hanging from backpacks. These could become caught in the door.
- Arrive at the bus stop at least five minutes before the bus is scheduled to arrive. DO NOT wait inside your home, then run out to the bus.
- Don't roughhouse at the bus stop.
- Wait until the bus has stopped completely and the door is open before approaching it.
- If you need to transport an item too large to fit on your lap, make other arrangements to get to school that day.
- Listen to any instruction from the bus driver—he/she is there to prevent injury to you and others.
- No skateboards, animals or flammable materials of any kind may be transported on a school bus. The first time a student takes a disallowed item on the bus, the bus driver will issue a warning. At subsequent times, the driver will not allow that item on the bus.
- Weapons of any kind will not be tolerated on the bus. A violation may result in a five-day suspension and a Superintendent’s Hearing with the possibility of more serious consequences. In accordance with the Gun Free Schools Act (1994), possession of guns on buses or school property could result in at least a one-year suspension.
- Behave on the bus as you are expected to behave in class. Be courteous; don’t use profane language.
- Eating, drinking and smoking on the bus ARE NOT tolerated.
- Keep the bus clean; whatever you bring on the bus must leave with you.
- Don’t damage the bus - it’s school property, owned by the residents of the district.
- Cooperate with the bus driver, who is authorized to assign seats.
- Fighting, pushing and shoving ARE NOT tolerated.
- Keep head, hands and feet inside the bus at all times.
- STAY IN YOUR SEAT, especially when the bus is moving.
Operations & Maintenance
Residents Can Request Info on Pesticides

New York State Education Law Section 409-H, effective July 1, 2001, requires all public and non-public elementary and secondary schools to provide written notification to all parents, guardians, faculty and staff regarding the potential use of pesticides periodically throughout the school year.

The Liverpool Central School District will maintain a list of parents, guardians, faculty and staff who wish to receive 48-hour prior notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- A school remains unoccupied for a continuous 72 hours following an application;
- Anti-microbial products;
- Nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children;
- Silica gels and other nonvolatile ready-to-use pastes, foams or gels in areas inaccessible to children;
- Boric acid and disodium octaborate tetrahydrate;
- The application of EPA designated biopesticides;
- The application of EPA designated exempt materials under 40CFR152.25;
- The use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps and hornets.

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list.

During the 2017-2018 school year, the District did not make any pesticide applications that would require notification.

If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your building, mail or e-mail your name, address, daytime and evening phone numbers to: Darrell Clisson, LCSD, 195 Blackberry Road, Liverpool, N.Y. 13090 or DClisson@liverpool.k12.ny.us. For further information call the Operations & Maintenance Department at 315-622-7167.

LCSD Follows Asbestos Management Plan

As provided under the Asbestos Hazard Emergency Response Act (AHERA - EPA 40 CFR 763), the Liverpool Central School District hereby makes known the steps it has undertaken to comply with AHERA and the availability of asbestos management plans.

1. Beginning in 1989, all district owned facilities were inspected for asbestos and management plans were developed for each building according to the requirements of AHERA. Reinspections are conducted by the district every three years. Onondaga-Cortland-Madison BOCES of Syracuse, N.Y., completed the 2016 AHERA Triennial inspection and update to the asbestos management plans.
2. Periodic surveillance of asbestos containing building materials is conducted every six months.
3. All custodial and maintenance staff have undergone two-hour Asbestos Awareness Training.
4. All response actions taken are within federal and state guidelines.

Management plans may be viewed at the District Office (195 Blackberry Road, Liverpool) during office hours from 8 a.m. to 4 p.m.

For more information, contact Darrell Clisson, Director of Facilities (LEA Designee), at 315-622-7167.