Purpose

Grants are meant to improve skills and knowledge related to an individual’s professional work with students. Grant proposals must include participation in an educational program or development of an educational plan that relates directly to the individual’s job assignment and NYS Standards and/or the Common Core Learning Standards. An educational program can be an institute, seminar, workshop, course, conference, convention or independent course of study that is organized by an educational group, institution or individual for the purpose of developing teacher knowledge and expertise. Grants are intended to help cover expenses, including registration or tuition fees, travel, meals, and other expenses related to attendance in an educational program or completion of an educational plan (all requests for out-of-state travel must be pre-approved by the Superintendent or his designee).

Eligibility

Teachers who hold tenure in the Liverpool Central School District, including classroom, special education and special area teachers, speech/physical/occupational therapists, guidance counselors, and school psychologists are eligible to submit a grant proposal.

• All stated requirements of the grants must be completed over the summer months from the end of June to the end of August.
• The fiscal year ends June 30 and the new year starts July 1.
• One grant proposal per applicant per year.
• If the same or comparable event is available at a location that incurs less expense, the committee may request that the applicant attend the less expensive event and/or location.

Administration of Grants

The United Liverpool Faculty Association and the Liverpool Central School District administer the Professional Development Grants jointly. A Professional Development Grant Program Committee, comprised of three teachers and two District representatives, review all grant proposals and determine grant awards within the total allocation for this program. The committee may grant less than the requested amount. Decisions of this committee are final pending approval by the Superintendent and President of the ULFA.

Submit all documents to the ULFA office (Judy Morningstar) by April 1, 2019.